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Faculty Awards

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Authority Approved by the Board of Trustees

380.1 Distinguished Teaching Awards

The Indiana State University Board of Trustees has provided for the recognition of outstanding teaching through the creation of the Caleb Mills Distinguished Teaching Award. Excellence in teaching shall be the sole criterion in making the awards.

380.1.1 Number. A maximum of four (4) annual awards may be given, each with a stipend of an appropriate amount and an appropriate tangible symbol to be retained by the recipient.

380.1.2 Requirements. Any tenured faculty member or Senior Instructor who is teaching a minimum of 15 semester hours or 24 contact hours at Indiana State University during the current or previous calendar year is eligible for nomination. Faculty who have been selected previously are not eligible for nomination prior to ten (10) years from their most recent selection.

380.1.3 Selection. Final selection is made by a committee appointed by the University President, and chaired by the non-voting Provost and Vice President for Academic Affairs.

380.1.3.1 Committee. This committee is to be composed of six (6) tenured or senior instructor full-time faculty members, including some past recipients of the award.

380.1.3.2 Representation. All of the colleges (with faculty) and the ranks of senior instructor, associate professor and professor shall be represented.

380.1.3.3 Students Represented. Five (5) outstanding students also serve: two (2) graduates and three (3) undergraduates.

380.1.3.4 Eligibility. Committee members may not submit nominations nor be eligible for the award during their years of service on the committee. Members are appointed to staggered two-year terms.

380.1.4 Nomination. Nomination is by letter from any full-time faculty member, student, alumnus/a, or administrator at the University. The Committee solicits further evidence of excellent teaching from the nominees' students, department chairpersons vitae, and faculty reports of professional activities. The Committee may elect to narrow the field of nominees before soliciting this additional information.

380.2 Research/Creativity Awards

The ISU Board of Trustees has established the Theodore Dreiser Distinguished Research/Creativity Award at Indiana State University for faculty members who have made outstanding contributions to the advancement of knowledge. Funds are made available so that a minimum of two (2) and a maximum of four (4) awards, each with a stipend and a plaque certifying this special achievement, may be presented at spring commencement. In each year at least one (1) award should be given in each of the two (2) categories - research and creativity.

380.2.1 Requirements. Candidates for the award must be tenured or tenure-track full-time members of the Indiana State University faculty. In addition, their work must meet the following requirements:

- a. Research/creativity other than that completed to satisfy advanced degree requirements.
- b. Research/creativity substantially completed while the candidate was a tenured or tenure-track full-time member of the Indiana State University faculty.
- c. Research/creativity representing a single major contribution completed within the four (4) years immediately prior to application, or outstanding contributions that have characterized one's professional life.
- d. Research/creativity which represents a contribution of national significance to a candidate's field of specialization.

380.2.2 Nomination Process. Forms may be obtained from the College of Graduate and Professional Studies. Any tenured or tenure-track full-time faculty member may nominate himself/herself. Faculty, department chairpersons, and deans are encouraged to nominate faculty colleagues. Faculty members who have received an award will be ineligible for consideration again for a four-year period. Nomination forms must be submitted to the College of Graduate and Professional Studies, by December 1 of each year.

380.2.3 Supporting Data. The Dean of the College of Graduate and Professional Studies will collect the supporting data relative to the nominees, and the selection committee will be responsible for any outside correspondence with experts in a candidate's area of expertise. This correspondence will document the significance of the research/creativity.

380.2.4 Theodore Dreiser Distinguished Research/Creativity Award Committee. Final selection is by the Theodore Dreiser Distinguished Research/Creativity Award Committee. The Dean of the College of Graduate and Professional Studies will serve as chairperson and nonvoting member of the selection committee.

380.2.4.1 Membership. The nine (9) voting members will be selected and appointed before January 15 and will include one (1) representative selected by the Graduate Council, one (1) representative selected by the

University Research Committee, one (1) representative selected by the University Arts Endowment Committee, and four (4) other faculty members, one (1) graduate student, and one (1) undergraduate student.

380.2.4.2 Faculty Appointments Made by the President. During the fall semester the University Faculty Senate will recommend twelve (12) faculty nominees – two (2) nominees from each college and the library (with the exception of the College of Graduate and Professional Studies). From the list of twelve (12), the University President will appoint the four (4) faculty members to serve on the Theodore Dreiser Distinguished Research/Creativity Award Committee. It will be the goal of this committee across its four (4) voting faculty members to show representation from each of the colleges and the library.

380.2.4.3 Student Nomination and Appointment. The two (2) student members with voting privileges will be selected from two (2) undergraduate nominees chosen by the Dean of the College of Graduate and Professional Studies and two (2) graduate nominees chosen by the graduate student organization. From the four (4) nominees, the University President will select an undergraduate and a graduate student to serve on the Committee.

380.2.4.4 Limitation on Committee Service. An individual who is a candidate for a Theodore Dreiser Distinguished Research/Creativity Award in any given year may not serve on the selection committee. Members are appointed to staggered two-year terms.

380.3 Faculty Distinguished Service Awards

The Indiana State University Board of Trustees has provided for the recognition of outstanding service through the creation of the Faculty Distinguished Service Award. Excellence in, intensity of, long-term commitment to, and tangible evidence of the impact of service are the criteria which shall be considered in making the awards. A maximum of two (2) annual awards may be given with a stipend and an appropriate tangible symbol to be retained by the recipient.

380.3.1 Requirements. Eligible faculty members are those who are tenured and have demonstrated service while at Indiana State University in the form of membership in faculty governance at the college or University level; membership on committees within the University; service to student organizations; service to professional organizations; and/or service to community groups. Faculty who have been selected previously are not eligible for nomination prior to ten (10) years from their most recent selection.

380.3.2 Selection. Final selection is by a committee appointed by the University President and chaired by the Provost and Vice President for Academic Affairs.

380.3.3 Nomination. Nomination is by letter from any full-time faculty member, student, alumnus/a, University staff member, or citizen of the Wabash

Valley. The committee solicits further evidence of outstanding service from appropriate chairs, deans, students, faculty, and organizations.

380.3.4 Committee. This committee is to be composed of six (6) tenured faculty members, including some past recipients of the award.

380.3.4.1 Colleges Represented. All of the colleges and the ranks of associate professor and professor shall be represented.

380.3.4.2 Students Represented. Five (5) outstanding students also serve: two (2) graduates and three (3) undergraduates.

380.3.4.3 Eligibility. Committee members may not submit nominations nor be eligible for the award during their years of service on the committee. Members are appointed to staggered two-year terms.

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Policy History Policy 380 was included in the 2001 University Handbook revision and was amended by the ISU Board of Trustees as follows: Section 380.1.2 on July 31, 2008; Sections 380.2.1 and 380.2.2 on December 17, 2011; Sections 380.1, 380.2, and 380.3 on February 17, 2012. Sections 380.1.2, 380.1.3.2, 380.1.4, 380.2.2, 380.2.4.3, 380.3.1, and 380.3.3 were amended and Sections 380.3.4, 380.3.4.1, 380.3.4.2, and 380.3.4.3 were added on December 11, 2015. *Policy 399 Interpretation applies to interpretations of Policies 300 to 399 of the Policy Library.