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## **820 Computer Software**

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**Authority: Approved by the Board of Trustees**

### **820.1 Use of Computer Software**

Indiana State University is committed to the appropriate use of software. With few exceptions, most software is copyrighted. Any software used on a University-owned computer must have a valid license. Software delivered through the network is properly licensed. If software is installed or upgraded on a University computer, it is the individual's responsibility to ensure licensing requirements have been met. Suspected violations of copyright and other applicable laws will be reported to appropriate University authorities.

### **820.2 Copyrighted Video Programs**

Most programs from commercial or public television broadcasts are protected by copyright. Use of such programs in the University, whether for classes or for other purposes, could constitute violation of the copyright laws.

**820.2.1 Taping and Public Showings.** The taping and public showing without explicit permission of programs carried on cable or pay television is a violation of the law. The taping and public showing of copyrighted dramatic works from broadcast television is also a violation.

**820.2.1.1 Fair Use.** However, some allowances are made for showing in the educational setting. Such activity is termed "Fair Use" and is defined in copyright laws. In a non-profit university, non-dramatic literary or musical works recorded off the air may be shown in places normally devoted to instruction if the work is directly related to instruction. The institution may not profit financially from the showing.

**820.2.2 Sanctions.** It is the policy of the University to uphold the letter and spirit of the law in copyright and other issues. Members of the University community who violate the law do so at their own risk and without the support of the University. They will be subject to curtailment of their privileges within the institution and to civil or criminal prosecution from without.