

From: [Communications and Marketing](#)
To: [Employee Distribution List: isu-community-L@listserv.indstate.edu](#)
Subject: ISU Today: New checklists for new and separating employees
Date: Tuesday, November 21, 2017 8:49:55 AM

Having trouble seeing the message? Go [here](#) to view.



ISU Today

Tuesday, November 21, 2017

Announcements

[New checklists for new and separating employees](#)

The Office of Information Technology, in partnership with Human Resources, is announcing new on-boarding and separation checklist.

[Winter Recess 2017](#)

Winter Recess 2017 will begin Saturday, Dec. 23 and be extended to include Tuesday, Jan. 2, 2018. Offices will reopen for business on Wednesday, Jan. 3, 2018.

[Holiday hours for Hulman Center ticket office](#)

Hulman Center will have limited hours during winter recess.

[Open enrollment ends Wednesday, Nov. 22](#)

Enrollment forms for changing from the current Preferred Provider Organization health plan to the High-Deductible health plan must be completed along with Health Savings Account contribution forms by Wednesday, Nov. 22.

[Generations closed Monday, Nov. 27, Tuesday, Nov. 28 and Friday, Dec. 1](#)

Generations will be closed due to events in the Sycamore Banquet Center.

Newsroom

[Indiana State trustees hire Curtis as 12th president](#)

Curtis, who is the provost and chief learning officer at the University of Central Missouri, will assume her duties Jan. 3. She succeeds current President Dan Bradley, who is retiring the same day after more than nine years at Indiana State.

[Carpenter to leave Indiana State Dec. 31](#)

A farewell reception is set for 3:30-5 p.m. Nov. 30 in Heritage Lounge. There will be a brief program at 4 p.m.

[Tickets on sale for 70th Yuletide Madrigal Feaste](#)

Reservations can be made by calling 812-237-4590 or purchase tickets at the choral office in the ISU Landini Center for the Performing and Fine Arts, Room 222. Tickets will be on sale through Friday, Dec. 2.

Upcoming Events

[Men's Basketball vs. University of Missouri - St. Louis](#)

Wednesday, November 22, 2017 - 5:00pm

[University Closed](#)

Thursday, November 23, 2017 All day

[Indiana State Women's Basketball at Montana](#)

Thursday, November 23, 2017 - 7:00pm

[Indiana State Women's Basketball at South Dakota](#)

Friday, November 24, 2017 - 6:30pm

[Men's Basketball vs. Ball State](#)

Saturday, November 25, 2017 - 1:00pm

[University Opens: Classes resume](#)

Monday, November 27, 2017 All day

[Honors Program Visit Day](#)

Tuesday, November 28, 2017 - 10:00am

[Belief Zone: Atheism/Paganism](#)

Tuesday, November 28, 2017 - 6:00pm

[Indiana State Women's Basketball vs Missouri S&T](#)

Tuesday, November 28, 2017 - 7:00pm

[Flute Studio Recital](#)

Tuesday, November 28, 2017 - 7:30pm

[FAFSA Days](#)

Wednesday, November 29,
2017 - 10:00am

[Transparent
Assignments: Defining
the Criteria](#)

Wednesday, November 29,
2017 - 10:00am

[Stop and serve](#)

Wednesday, November 29,
2017 - 12:00pm

[OLLI Presentation - New
Species Discoveries](#)

Wednesday, November 29,
2017 - 1:30pm

[Jing Cai, Graduate
Recital, Voice](#)

Wednesday, November 29,
2017 - 5:00pm

[What If?](#)

Wednesday, November 29,
2017 - 5:00pm

[View Calendar >>](#)

The Office of Communications and Marketing produces *ISU Today*, the daily electronic newsletter for Indiana State University. *ISU Today* is provided to all faculty and staff via e-mail. Students and friends of the university may subscribe to *ISU Today*. [Submission and subscription information »](#)

How do I find previous ISU Today postings?

To find items which have been previously posted in ISU Today, search through the [ISU News Search](#).