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To: [Employee Distribution List: isu-community-L@listserv.indstate.edu](mailto:isu-community-L@listserv.indstate.edu)
Subject: ISU Special Announcement - Winter Recess to begin at noon Friday, Dec. 22
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ISU Special Announcement

Tuesday, December 19, 2017

Winter Recess to begin at noon Friday, Dec. 22

Indiana State University will begin its Winter Recess at noon Friday, Dec. 22, per a directive from President Dan Bradley.

Employees whose positions require them to work beyond noon on Friday will fall under Winter Recess guidelines, which are available at <http://www2.indstate.edu/humres/docs/Winter%20Recess%202017.pdf>.

Offices will reopen for business on Wednesday, Jan. 3, 2018.

President Dan Bradley and First Lady Cheri Bradley wish everyone wonderful holiday season and a happy, healthy and productive new year.

The Office of Communications and Marketing produces *ISU Today*, the daily electronic newsletter for Indiana State University, and distributes campus **Special Announcements as needed**. *ISU Today* and **Special Announcements** are provided to all faculty and staff via e-mail. Students and friends of the university may subscribe. [Submission and subscription information »](#)

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