

Approved October 23, 2003.

**INDIANA STATE UNIVERSITY**  
**FACULTY SENATE**  
 2003-2004  
 SEPTEMBER 25, MINUTES

Time: 3:15 p.m.  
 Place: HMSU, Dede III  
 Officers: Chairperson H. Hudson, Sr. A. Anderson  
 Senators: C. Amlaner, M. Bahr, F. Bell, G. Bierly, D. Burger, P. Burkett, K. Byerman, S. Davis, A. DiSalvo, B. Evans, J. Finnie, B. Frank, J. Gatrell, J. Harper, M. Hayden, D. Hews, C. Hoffman, J. Jakaitis, N. Lawrence, K. Liu, J. Lyman, C. MacDonald, S. Macke, R. McGiverin, F. Muyumba, B. Phillips, R. Schneirov, S. Sharp, V. Sheets, S. Shure, J. Tenerelli, T. Zaher  
 Absent: M. Brennan, J. Drake, D. Gilman, N. Hopkins, S. Lamb, M. Ould-Mey  
 Ex-Officio: Provost Maynard, Vice President Schafer  
 Visitors: L. Maule, G. Sekhon

#### I. Memorials

Memorials were read and accepted for Manindra Mohapatra, Rajpal Rathee, and William Walker. (33-0-1)

#### II. Administrative Report

Provost Maynard:

- 1) Expressed his appreciation to the Executive Committee for meeting with him;
- 2) Stated that the American Democracy project is a partnership of 160 institutions and that its focus is to increase civic engagement on the part of students;
- 3) Announced that on September 26 the Landsbaum Center is to be formally dedicated;
- 4) Reported on the memorandum of understanding between the GSA and the Postal Service regarding the Post Office Building for the School of Business, and the time frame for ISU to determine feasibility of use.

#### III. Chair Report

Chair Hudson:

- 1) Reported that charges have been completed and sent to standing committees;
- 2) Invited volunteers for the Bookstore Committee-she has forwarded faculty input to Terri Lotz;
- 3) Updated the Senate on Executive Committee actions;
- 4) Recognized Nancy Hall, secretary of the Support Staff Council, and its representative to the Senate;
- 5) Encouraged faculty to attend the Educational Marketing Group presentation;
- 6) Reminded Senators of the need for volunteers for liaisons to College and School governing bodies;
- 7) Updated the Senate on other meetings the Chair had attended.

#### IV. SGA Report

M. McManama:

- 1) noted the SGA involvement in the American Democracy Project;
- 2) reported on attendance at an EMG focus group meeting for students;
- 3) stated that SGA's Executive Board would be doing a "walk through campus" in golf carts on October 20 to locate dark areas of campus.

#### V. Fifteen Minute Open Discussion

- 1) Expression of concern for the tone of the harassment posters on campus.
- 2) J. Jakaitis made the following statement:

When four University-wide committees—the General Education Council, CAAC, AAC, and FAC—completed nearly two years of deliberation to produce the Locus of Control Report, which was approved by the Senate in spring 2001, a few things were overlooked. The Locus of Control clearly specifies that the Coordinator of General Education would serve a three year term and be eligible for a second three year term. However, the document does not specify a mechanism for re-appointment or a timeline for the decision.

As the sitting Coordinator of General Education beginning the third year of a three year term, I have become a bit concerned about this absence of guidelines for renewal or replacement of a Coordinator. On this day at least, I am interested in requesting a second three year term, as I have finally achieved a comfort level in the position; I believe that, while some progress has been made, much more needs to be done; and I do not think it prudent to step down just as a Program Review and Assessment has begun.

To whom do I submit my request? What is the basis for the re-appointment decision? What is the timeline for submitting the request? For receiving a reply? What if another member of the ISU community, realizing that this three year term will end on July 1, declares interest in the position? Other than recommending that the individual seek counseling, what reply would be given? By whom?

Even if there is no challenge to my continuing for a second term, I would like to urge the Senate to charge the General Education Council and the appropriate Senate standing committee(s) to devise a formalized set of guidelines for the renewal and/or replacement of a Coordinator of General Education. Even if we assume that I will serve a second term, three years from this date, we need to have in place a clearly defined set of procedures—including a timeline for implementation—that will insure a smooth transition.

#### VI. Approval of the Minutes

Minute of the August 28, 2003 meeting were approved as amended. (Davis, Bell 33-0-1)

#### VII. Senate Actions

No formal action.

#### VIII. Standing Committee Reports

AAC: Met and discussed the Committee's charges forwarded from the Executive Committee; established a timeline for selecting faculty to participate in the Provost's search.

AEC: Met once and elected officers.

CAAC: Met four times and elected officers; established an executive committee; reviewed and approved one program modification proposal and one course proposal.

FAC: Met once and elected officers; set the meeting dates for the fall semester, future meetings will be at 11:00 am in the School of Education 11th floor conference room #2.

FEBC: Met once and discussed health insurance issues.

Grad Council: Met three times and discussed issues regarding academic progress.

SAC: Met once and elected officers. Future meetings are scheduled for first Wednesdays at 8:45 in room SE1314.

URC: Met once and elected officers.

#### IX. General Education Council Report—J. Jakaitis:

The General Education Council meets every Friday at 9:00 in HH 223 and has met three times this fall. In its first meeting, David Memory was elected chair and Veanne Anderson secretary. The Council's continuing mission has been to further implement GE 2000 requirements and to refine and improve the program through relatively minor program modifications. Late last spring, the prerequisites for the General Education Capstone courses were refined and simplified to facilitate implementation of the requirement, which began for students first entering ISU summer 2003 or later. The rule against counting more than two courses in a single discipline for liberal studies credit has been eliminated. We hope that this change will simplify advising, facilitate student graduation, and encourage more students to complete minors. The Information Technology Literacy requirement has also begun for students first entering ISU summer 2003 or later. Tek.Xam, the vendor that we selected to provide an on-line ITL test out option, has signed the contractual agreement, that agreement is currently circulating among ISU offices for the appropriate signatures, a GA has been hired to proctor the examination in SCC 126-127, which is reserved two nights each week from 6-9 p.m., and training of the GA should be completed soon. I anticipate full implementation of the test out option within 2-3 weeks.

Finally, the University Handbook description of the General Education Coordinator and the Council has been revised to reflect changes made by the spring 2001 Locus of Control Report and forwarded to CAAC and the Faculty Senate Executive Committee, the Program Review and Assessment Plan has been approved by the Council, received by CAAC, and is awaiting review by the Faculty Senate Executive Committee, and Philosophy 253: Environmental Ethics has been approved for Literary, Artistic, and Philosophical Studies Elective credit and forwarded to CAAC for further review.

The meeting adjourned at 4:08 p.m.