

Approved April 29, 2004.

INDIANA STATE UNIVERSITY
FACULTY SENATE
 2003-2004
 MARCH 25, MINUTES

Time: 3:15 p.m.
 Place: HMSU, Dede III
 Officers: Chairperson H. Hudson, Vice Chair S. Lamb, Secretary Sr. A. Anderson
 Senators: C. Amlaner, M. Bahr, F. Bell, G. Bierly, M. Brennan, D. Burger, P. Burkett, K. Byerman, S. Davis, A. DiSalvo, B. Evans, J. Finnie, B. Frank, J. Gatrell, D. Gilman, J. Harper, D. Hews, C. Hoffman, N. Hopkins, J. Jakaitis, N. Lawrence, K. Liu, J. Lyman, C. MacDonald, S. Macke, R. McGiverin, F. Muyumba, B. Phillips, S. Sharp, V. Sheets, S. Shure
 Absent: J. Drake, M. Hayden, M. Ould-Mey, R. Schneirov, J. Tenerelli, T. Zaher
 Ex-Officio: Interim Provost Maynard
 Visitors: M. Miller, N. Rogers, A. Varner, D. Wright

I. A memorial was read and accepted by acclamation into the record for William Hopp.

II. Administrative Report

Provost Maynard:

- 1) Reported on enrollment for next fall—applications are behind projected numbers but ahead on committed admissions; the administration is optimistic on results from the integrated marketing campaign;
- 2) A public meeting to discuss a proposed 4% increase in student tuition and mandatory fees for in-state students to be effective beginning with the Fall Semester of 2004 is planned for April 22nd;
- 3) Budgets are still a concern; issues of enrollment and retention are areas of urgency and need for commitment; the administration is still committed to addressing compensation issues;
- 4) Visits are planned by EAP and faculty to the university in Morocco;
- 5) The Faculty Honors and Senate Dinner is planned for April 22nd;
- 6) The deadline for searches is April 1; all searches with outstanding offers on this date will be concluded—those with no pending offers will be closed.

III. Chair Report

Chair Hudson:

- 1) The new Senate web site is now online, <http://www.indstate.edu/facsenate/>;
- 2) The initial meeting of the 2004-2005 Senate is April 1st;
- 3) Senators are encouraged to attend the Faculty Honors and Senate Dinner on April 22nd;
- 4) Reported on the Provost Search Committee;
- 5) Attended a meeting with the University counsel regarding codification of University policies—assured that the integrity of the Faculty Constitution will not be compromised in the process.

IV. SGA Report

No report.

V. Fifteen Minute Open Discussion

1) Instances of bad customer service toward parents of prospective students were relayed. The Provost shared actions being undertaken to stop this behavior and noted it would not be tolerated. Past Senate Chair, F. Bell, noted that in the fall of 2000, two Provosts ago, a similar discussion had taken place relating very similar problems and difficulties.

2) Request for an explanation of the drop in retention from last year—Provost noted a survey of students taken by OSPIRE that indicated 70% of freshmen to sophomores were leaving for reasons other than academic. Examples of success by departments' focusing efforts on enrollment and retention were noted.

3) F. Bell read into the record: "Today I would like to applaud the substantial improvements made recently to the ISU LeClub facilities. These improvements make the LeClub a focal point for student, staff and faculty fitness and health promotion activities, and provide an opportunity for a variety of services learning opportunities for our students. I thank Charlie Potts and Dave Stowe for their continued dedication to wellness and health promotion. The LeClub accepts memberships daily."

VI. Approval of the Minutes

Minutes of the February 17, 2004, meeting were approved. (Davis, Liu 32-1-1)

VII. Code of Student Conduct

D. Wright provided history on the document and highlighted the main revisions.

After discussion, approved as proposed with notation that the following had not been inserted immediately before Section 1: "Misconduct Activities that Subject a Student or Student Organization to Disciplinary Action." (Jakaitis, Lawrence 33-0-1)

VIII. Old Business

None

IX. New Business

Library Reorganization

Dean McCallister provided insight on the reorganization. After discussion, accepted the proposed reorganization plan. (Davis, Lamb 32-0-2)

Center for Public Service/Community Engagement

A. Varner and N. Rogers provided insight on the reorganization. Discussion: noted this was the first time the AAC had opportunity to review the organizational structure for CPSCE and the role referenced in the organizational review of Lifelong Learning was somewhat different than the one presented today; role with internships--supportive and not in conflict with departments.

Accepted the proposed reorganization plan with follow-up review by the AAC for organizational effectiveness in two years. (Amlaner, DiSalvo 23-3-4)

X. Standing Committee Reports

AAC: Met once; forwarded responses for: the reorganization plan for the Center for Public Service/Community Engagement on today's agenda, the Academic Calendar for 2006-07 and guidelines for Administrative Searches; and completed the revisions of the Professional Satisfaction Survey.

AEC: Finished work for this semester.

CAAC: Met four times; approved the proposed reorganization of the Cunningham Memorial Library on today's agenda; approved program and course proposals from Elementary and Early Childhood Education and approved prerequisite changes for Business MIS 276; other business: discussed and heard a presentation regarding Focus Indiana Internship program, assigned a subcommittee to formulate an assessment plan and recommendations for the General Education Coordinator position.

FAC: Met twice; progress reports were given from subcommittees; reviewed the recommendations made by the ad hoc Sabbatical Leaves Committee; held a discussion with the SOT Dean and faculty members from the Aerospace Technology Department regarding its promotion and tenure document and issue related to the terminal degree in Aerospace Technology.

FEBC: Met twice; working on a health benefits survey.

Grad Council: Met three times; discussed residency requirements for distance education, theses editing requirements, and relationship of Graduate School and International Studies offering of courses away from campus.

SAC: Met once; discussed the student ombudsman role in grievance hearings. The Student Ombudsperson has attended some student grievance hearings in times past, providing non-verbal support to the student. However, after a complaint about his presence at a grievance hearing, he was instructed to cease attending and he has not received instructions to begin doing so again. This was deemed by SAC to be unacceptable.

URC: Met twice; conclusion of discussions for spring and summer grant proposals planned for tomorrow's meeting, although final decisions on funding may have to wait until next week; collected data from departments about funds available for undergraduate and graduate research—information will be made available on the URC web site.

General Education: Met three times; the capstone course proposal for ELED 450 was resubmitted after substantial revisions and unanimously approved by the General Education Council. The NURS 486 capstone proposal was discussed by the Council, tabled, and returned to the School of Nursing for revisions. The voting members of the Council met once without the Coordinator present to evaluate his performance as he nears the end of a three year term; a memo has been drafted, approved, and delivered to the Interim Provost. The Council has met twice during this period to continue discussion of the Indiana Framework for Policy and Planning Development in Higher Education

document which has been approved by the Commission for Higher Education. In reply to a CAAC charge, the Council has drafted a memo detailing Council and Coordinator actions relative to the Framework initiative. A Council Subcommittee continues to review Program Review and Assessment materials submitted by departments delivering courses satisfying the Scientific and Mathematical Studies requirements. The Freedom River project sponsored by General Education in Action sponsored Constance Curry on March 18 and 19; her showing of the film, The Intolerable Burden, was attended by 82 people, most of whom stayed and participated in the hour long post-film discussion. Student awards were given to three student projects which were presented on the morning of March 19. Finally, the Information Technology Literacy requirement test out option is fully implemented. When students pass Tek.Xam modules, their passing scores now appear on their DARS report; advisors can now see exactly how much progress their students have made toward testing out of the ITL requirement. To date, 56 students have attempted some or all of the six modules; 34, or 61%, have successfully tested out through Tek.Xam. Only two students have exhausted their options without passing the six modules.

The meeting adjourned at 5:00 p.m.