

Faculty Affairs Committee  
January 30, 2013  
3:30 p.m., Library 028

MINUTES

PRESENT: D. HANTZIS, M. HARMON, B. PHILLIPS, M. MILLER; L. EBERMAN;  
J.POMMIER, J. KUHLMAN; N. ROGERS

ABSENT: M. MORAHN; T. HAWKINS [joined meeting at 4:33]

- One. Ex Officio Reports – no reports
- a. Executive Committee (Hawkins) – no report
  - b. Academic Affairs (Rogers) – no report

TWO. January 23, 2013 Minutes were approved [HARMON/PHILLIPS] with one minor language change

VOTE: 6:0:1

Three. Chairperson Report

Met with Provost and Susan Powers January 29 regarding evaluation revisions; no real concerns on documents, want to be able to get calendar in line and be sure of Academic Affairs responsibilities.

Instructors: this need to be clear: After 6 years positive of positive annual reviews, instructors switch to biennial review; however, uses annual review model not tenured faculty biennial review criteria.

Faculty performance model:

- o Meeting with AA to discuss revisions in FAC motion to establish evaluation process for Instructors and Lecturers

Four. Old Business

- a. Motion to revise section 305.11.1 and 305.11.2 of the Handbook to establish process of evaluation of Instructors and Lecturers

Five. New Business

- a. Motion to recommend revision in Section 305.2.5.2 (subsection of the Handbook section on faculty classifications). FAC recommends the following revision in Section 305.2.5.2 to eliminate the contradictory description of the instructional load assigned to Lecturers and to correct an error of omission:  
MILLER/HARMON MOVE TO APPROVE

Discussion: add language regarding re-apply after 1 year:

305.11.1.4.4 AND

305.11.1.4.10 AND

305.1.1.6.5

Reviewed previous discussion items, including specification of the review calendar and adding part about term as a Lecturer.  
See 1.4.2 and 1.3.3 [Possible Outcomes of Review]

Noted: Provost is prepared to commit resources by making decision in April 2013. This is the new faculty profile.

**4.8.:** Committee made two editorial changes and checked to make sure language was parallel in all sections of document

**VOTE: 6:0:0**

**See 11.1.2**

Current Language:

305.2.5.2 Part-Time Temporary Faculty. Temporary Faculty shall be assigned **3 to 12**-credit-hour teaching load for a one-semester/term period.

New Language:

305.2.5.2 Part-Time Temporary Faculty. Part-Time Temporary Faculty shall be assigned **3-15 credit**-hour teaching loads for a one-semester/term period.

Rational: to be consistent and not in violation of load

**NO VOTE; CONSENSUS TO FORWARD TO EXEC**

- b. Response to Taskforce report re **University College:** short discussion; **Hantzis** will send us more documentation

**MOTION TO ADJOURN 4:51PM**