

EXECUTIVE COMMITTEE MEETING

August 25, 2009  
HMSU 227, 3:15 p.m.

Present: S. Lamb, A. Anderson, B. Evans, J. Fine, R. Guell, C. Hoffman, C. MacDonald, V. Sheets  
Absent: C. Lunce  
Ex officio: Provost J. Maynard  
Guests: L. Maule, D. Malooley, L. Sperry

I. Administrative Report

Provost J. Maynard:

- a. The president was not able to attend the meeting today due to another commitment.
- b. Enrollment is up by 4.5%. Good gains in all levels as well as significant gains in the Correctional program.
- c. Concerns with the State Student Assistance Commission of Indiana (SSACI) report related to Correctional program. IVY Tech is willing to offer courses at \$90.00 per credit hour; ISU charges \$160.00. Need to watch our enrollment numbers pertaining to how many Hoosiers ISU can serve. SSACI is number one in importance for enrollment.
- d. Steve Gruenert, (Assoc. Prof., Educ. Leadership, Admin. & Foundations) has been appointed Director to CEP (Prison Program) to assess programs/personnel. Four (all internal) candidates were interviewed. Prof. Gruenert will provide a faculty perspective in the position.
- e. Tom Steiger has been appointed Faculty Fellow to lead the Academic Challenge (college credit for high school students) program. Prof. Steiger will oversee an eight-county area. He has a background in Arts & Sciences and his experience will enable him to do well in this position.

II. Chair Report

Steve Lamb:

- a. Freshman welcome- back session went extremely well. I was pleased to see a large number of EC members there.
- b. Continue to hear comments about the 12-hour teaching load. It is my position that in the past, faculty have been released from the 12-hour teaching load if they were contributing to the mission in a manner endorsed by their individual units such as by means of healthy research agenda. Nothing has been altered. It is that the process is being reinforced. This process is laid out in the University Handbook.
- c. Noted the benefits of all ISU faculty receiving Senate and Executive Committee minutes.

III. Fifteen Minute Open Discussion

- a. B. Evans – concerned about faculty teaching courses online for other institutions

especially those faculty not teaching 12-hour loads. J. Maynard stated that courses

must be approved by dean but some faculty may not seek approval. There should be an approval requirement or follow up. He would like names of faculty teaching online courses so he can follow up with individual deans to make sure there is no conflict.

- b. C. MacDonald – freshman, sophomore and junior recruitment efforts are often inadequate. R. Guell – Admissions uses standardized tests and student initiated score submission requests to generate lists. Students that do not request that ISU receive scores are not targeted as heavily as those that do. J. Maynard – we have this conversation at least annually – always concluding that we need better communication. Provost will discuss this issue with J. Beacon.
- c. Concerns expressed about possible flu epidemic hitting ISU in the fall. Faculty should not force sick students to attend classes. Discussion about possible online backup system for students in event of a health emergency. Provost stated that he will investigate possible plan/s to guide faculty and students in the event of a health crisis and will send notice to faculty emphasizing that ill student should stay home.

IV. **Approval of the Minutes** of August 18, 2009 as corrected (B. Evans/C. MacDonald 8-0-0).

V. **Motion to formally approve** all informal votes taken at August 18, 2009 Executive Committee meeting. (A. Anderson/B. Evans 8-0-0)

- VI. Revisit the Selection Committee Handbook Language from FAC to establish numbers and assure that all colleges are represented.
- a. L. Sperry was invited to the table. Noted no really significant changes.
  - b. Major issue concerned the number of representatives and how each is selected.
  - c. Revised document provides clarification.

**Approved** (V. Sheets/Hoffman 8-0-0).

VII. Fast tracking the Existing GE 2000 courses into Foundational Studies (FS) courses. D. Malooley

And L. Maule clarified path for already existing GE 2000 courses and new FS courses.

a. D. Malooley noted that an electronic copy of the CAAC manual has been revised. Forms

will now be automatically available online.

- b. L. Maul - Foundational Studies did not grandfather any GE 2000 courses, so all must be reapproved. There are many continuing students, and approval of courses for GE 2000 can now be expedited. If a particular course is not approved, it would be reviewed by the FS Council for recommendation and then would go through the full curricular process. This procedure will save confusion. S. Lamb reminded members that the charge will be sent to CAAC and expressed his appreciation for work done. No EC or Senate action is required.
- c. Discussion: Investment in both new and existing courses. Given resource limitations, departments must be careful about proliferation of courses. The FS Council will monitor enrollments and available seats.

- VIII. Additional Standing Committee Charges
- a. Faculty Affairs – Examine Promotion/Tenure requirements in the light of increasing teaching, research and service expectations.
  - b. Faculty Affairs – Concern that some faculty are not meeting their obligations as set forth in University policies. Question: Are existing policies adequate or should the Dismissal Committee scope be broadened to include faculty discipline?
  - c. Student Affairs - J. Maynard re Hines award – given to highest GPA, but 25% students are ineligible because of study abroad and internships. What procedures are (or should be) in place to address the apparent inequity?

**Approved** (B. Guell/V. Sheets 8-0-0)

Meeting adjourned 4:47 p.m.