

FACULTY SENATE
EXECUTIVE COMMITTEE

September 15, 2009, 3:15 p.m.
HMSU 227

Present: S. Lamb, A. Anderson, B. Evans, C. Lunce, C. Hoffman, C. MacDonald, J. Fine,
R. Guell,
V. Sheets
Ex officio: President D. Bradley, Provost J. Maynard
Guests: D. Malooley, C.R. Stafford

I. Administrative Report

D. Bradley:

- a. Board approved constitution of NHHP as well as Phased Retirement Plan last week.
- b. The rededication of new College of Education building was a success.
- c. Celebrated Constitution Day today.
- d. No report from Provost

II. Chair report – No formal report

Comments from Chair:

- a. Appreciated president's approach to downsizing of the University. Whenever possible the President would be relying on retirements or departures. He wanted to use a humanitarian approach.
- b. D. McKee will be presenting information on Phased Retirement Plan at next Senate meeting (September 17)

III. Fifteen Minute Open Discussion

- a. Problems related to summer session guidelines (looking for more flexibility in courses).
- b. Popularity of web-based courses, particularly during summer session.
- c. Tenure status for Executive Assistant for Strategic Planning position. If the internal candidate, who has a tenured faculty position, is chosen, he would retain his faculty position and his tenure. If the external candidate is chosen, a tenured/tenure-track faculty appointment in an academic department would not be offered but that affiliate faculty status could be something the candidate might pursue.

- d. Open dialogue concerning program placement in other colleges within the University.
The President and Provost are encouraging all deans to embrace open conversations about program/department placement as long as that discussion remains on what is best for students and what synergies among faculty could be better developed in a new home. If faculty who would like to have those conversations are being discouraged by their current Chair/Dean from having them, the President would like to know.
- e. Is the Admissions office understaffed? Problems exist related to Admissions getting back to resolving student issues in a timely fashion. This may be a case of poor customer service, which should be rectified by a robust online service center being worked on by E. Kinley and J. Beacon, When functional, the proposed service center should allow Admissions staff to address more timely/personally the issues of parents and students.
- f. Discussion of bookstore issues – students not having their book orders filled on time for class.

S. Lamb read the following statement by Prof. T. Mulkey:

Can the Exec Committee ask the Bookstore a few questions? The bookstore management complains about faculty every semester because they claim that faculty do not provide the name/ISBN numbers for texts for their courses. They incite the SGA to complain and blame the faculty for students not being able to purchase books in a timely manner.

The bookstore decides to order the number of books they want to order instead of ordering what is needed or what faculty estimate will be required. They ordered about 60% of the number of copies that I requested for BIO112L back in July.

We are now 3 weeks into the semester and there are 82 students in the course that do NOT have books because the bookstore did NOT order what was required. The bookstore is ordering ONE copy at a time for the students who did not get their books before the bookstore ran out of their initial shorted-order of 60% of what was requested. The number of students who did NOT get books because of the bookstore's behavior does NOT include almost 3 dozen who have dropped in the last week because they are afraid that they are falling behind because they do not have the book.

The bookstore is working AGAINST the university; their actions are preventing student success, discouraging students, and decreasing retention.

The bookstore has access to enrollment figures for each course. This is public knowledge and is included on the Schedule of Courses published daily by the registrar on their site if they do not have access to Banner. IF the bookstore insists on "controlling" inventory by short ordering, they should check enrollments daily so that they insure that their inventory policies do NOT inconvenience the students or disrupt courses.

If the current bookstore cannot manage inventory in an efficient manner, then a bookstore that can function and meet the requirements of our students should replace the current bookstore.

The publisher's representative for the text which is used in BIO112L was on campus on Friday to talk to the bookstore manager about this course and several other courses where the bookstore has not provided the required number of books for students enrolled

in those courses. The bookstore manager REFUSED to talk with the publisher's representative. The publisher's representative was shocked by the behavior and attitude that he encountered.

I would greatly appreciate any effort by the Exec Committee to investigate this matter and determine whether corrective action can be taken.

Thank you for your time.

Dr. Timothy Mulkey Dept of Biology

Possibility of students renting books or having reserve copies of textbook pages; students being able to purchase textbooks online at cheaper prices; possibility of textbooks included in tuition. The bookstore also has to deal with publishers who don't always buy back unsold books. The bookstore makes only about 15% on books, barely breaking even. The president will ask Tom Kellett for a list of all courses, in which the supply of books is not meeting demand. The sale of books at the bookstore also affects University revenue.

IV. Approval of the Minutes of September 8, 2009 as corrected. (C. Hoffman/C. Lunce 7-2-0)

V. CAAC items

a. Minor in Geochemistry in the new EES department – tabled at last EC meeting on September 8. C.R. Stafford presented corrected proposal/discussion re 481 course requirement/minor changes.

MOTION TO ACCEPT: (V. Sheets/C. Hoffman 9-0-0)

b. Modified Review Process for GE 2000 courses. D. Malooley presented.

December 1) Originally CAAC charge – voted to approve modified review process

8, 2008

available 2) Electronic process for the modified review process is in place —forms online

c. Discussion of other CAAC items

1) Task force is revising CAPS manual
2) Discussed procedures for units/persons moving between colleges/departments

3) Definition of "school" – subcommittee working on a definition will meet next Tuesday. Presently there is no universal definition of a "school" – definition is different at each university.

V. Sheets expressed appreciation for CAAC taking on present work.

VI. University Vision, Mission, and Value Statement (only Vision Statement needs approval by Executive Committee.) Faculty Senate had already approved the mission statement.

1) Early July – people invited to give feedback re vision/anagram - President requested statement be expedited and simplified.

2) Experiential and Community Engagement. Vision statement represents a shared commitment to University values (states the nature of the institution). *What we are is what we produce.* It is not our mission to become a doctoral institution.

Sheets expressed appreciation for work on the mission statement.

MOTION TO APPROVE: (A. Anderson/C. Lunce 9-0-0) Will be put on Faculty Senate agenda for September 17.

- VII. Documentation of due process for Consideration of Tenure for Dean Bradford Sims --- Request for Waiver of Probationary Period for Appointment at full Professor and Award of Tenure.

MOTION: Due process has been confirmed by Executive Committee (J. Fine/C. MacDonald 9-0-0).

- VIII. Two faculty needed for Assessment Council (area of program assessment – departments need good/viable student assessment documentation . Discussion of requirements and procedures.

- a. Discussion of nominees
- b. Provost will follow up with Council – hopes to provide names of nominees by December 17.

- IX. Voting Rights for Students Serving on Faculty Committees – Discussion/Clarification of policy

- a. Current question is about voting rights for students. Where are we at?
- b. Are student votes a violation of Handbook polices ?
- c. Arts & Science decided not to change its constitution after Exec. Comm. and Senate finding that students do not have voting rights on college committees.
- d. The matter went to a full vote of the faculty in an attempt to bring clarity, and to see if the Faculty wanted to change the ruling of the Faculty Senate, but no additional Handbook language was approved. A majority of those voting voted not to allow students to vote on faculty committees [Forty percent of the full faculty must vote on one side in order to incorporate new Handbook language and that did not occur].
- e. EC Members (and others) should forward their thoughts related to issue to S. Lamb, .

Sheets, Anderson for further discussion. The officers will formulate a response to Arts and Sciences.

- X. Informational items:

- a. Changes to Faculty Standing Committees
- b. State of Proposed Standing Committee Charges
 - 1) Tenure and Promotion, hiring, wage Gaps for women– revisited
 - 2) Where does faculty authority reside? -- , individual faculty vs. Collective Faculty
 - 3) Contact hours required? Can a chair require additional contact hours?
 - 4) Extension of health coverage to dependents (now up to age 23)
 - 5) Bridge health care coverage for retirees
- c. Suggested changes /revisions – send to A. Anderson, S. Lamb.

- XI. Committee reports:

GC – T. Demchak, Chair; S. Buchanan, Vice-Chair, and E. Eversole, Secretary
FEBC – elected new chair – K. Bolinger
FAC – will meet next Thurs – elect new chair

Meeting adjourned at 5:02 p.m.