

Approved 9-0-0  
EC # 5  
10-13-09

INDIANA STATE UNIVERSITY  
FACULTY SENATE  
EXECUTIVE COMMITTEE  
Sept. 29, 2009 – 3:15 p.m.  
HMSU 227

Present: S. Lamb, A. Anderson, B. Evans, J. Fine, R. Guell, C. Hoffman, C. Lunce, C. MacDonald,  
V. Sheets  
Guests: S. Frey

- I. Administrative report  
President Bradley:
  - a. Leadership ISU is up and running.
  - b. Governor/staff were here today at ISU for *In-Shape Indiana*. The president congratulated NHHS for making this happen.Provost Jack Maynard:
  - a. Three forums will be held on Strategic Planning/ goals and initiatives. Hope all are able to attend. Individuals from each staffing committee should be ready to report back.
  - b. Chiller, science lab projects are moving forward. D. McKee will meet tomorrow with budget director re: Federal Building project (projected cost - \$10 million in state funds). N. Rogers was asked to make a presentation to the State Student Assistance Committee explaining our commitment. There will be a total of five presenters, each presentation expected to be no more than 10 minutes .
  - c. Steps are being taken to close learning center sites in south-eastern/south-central Indiana (lack of Lilly funds). Need to close down two sites, which will impact 500-600 students (only a few ISU students will be affected). Governor is in favor of competition – not Ivy Tech as the sole contractor. Will receive portion of grant from SASSI. There was about a 25% reduction in funds
- II. Chair report (S. Lamb)
  - a. A. Anderson, V. Sheets and I met with the Provost and R. English re circulating arguments concerning final Handbook language about the extension of tenure policy. - We are in agreement, and feel that a consensus has been reached that will be palatable to all.
  - b. Another issue: Handbook language is very specific – members of a departmental chair search committees are determined by full-time faculty within a department – this needs to be clear cut. Rules and procedures are determined by the departmental committees. Handbook language is clear: Regular full-time faculty elect a committee composed of regular full-time faculty.
- III. 15 Minute Open Discussion
  - a. Certificate problem in Nursing: Some people in certificate program would like to be invited to participate in graduation (e.g. nurse practitioners, post master

people.) Need procedures for recognizing them at graduation. The president stated that he had no problem with this issue. The provost stated that he would like a little time to investigate this situation and will report back.

- b. Condition of ISU armory: it is in bad repair (no handicapped accessibility, asbestos, bathroom issues, etc. Presently, it is not a safe place for people to congregate.
- c. Update on Strategic Plan position/search: Dean of Distance and Extended Education Search was advertised. Over 20 applicants applied. A Ph.D. was required. However, no ad was placed in *The Chronicle for Higher Education*, since most people use web for job searches. The president, deans, vice presidents, CEP, student learning centers will work with N. Roger to explore ideas/solutions. There is a need to increase distance education enrollments. New person will have to determine structure and to find the best ways to manage this operation. AAC is supportive of this need. It was noted that ISU has very few students over 25 years of age so distance efforts provide growth opportunities. Anyone having comments concerning this position should forward them to the president. If comments are complex, it would be best to put them in writing.
- d. Short discussion on title "Chief of Staff" – president: no one at ISU will have that title.
- e. Failure of Student Affairs to acknowledge mistakes, especially related to student housing (dorms, etc.).
- f. Judgments will have to be made on outcomes by determining different ways to improve service. Problems with low SAT scores are a much broader-based problem. ISU has to implement more aggressive strategic planning goals to increase enrollment. At what point will there be a cost estimate? The cost of initiatives will come from reallocated money (non-instructional budgets).
- g. The president has asked vice presidents to find \$10 million over the next five years which will be based on protecting structural budgets. Again, this will come from non-instructional budgets.
- h. Problem with students dropping/adding classes at end of drop/add period. Often they can drop but not add without additional paperwork. This may be due to a problem in Banner (program). Due to limitations, some people have to go to the registrar's office. S. Glick will be advised of this issue.

IV. **Approval of the minutes** of September 15, 2009 as corrected. (V. Sheets/C. Lunce) 9-0-0.

V. AAC Calendar items

a. Concerns of R. English and Student Affairs resolved Fall 2010: Fall break date moved

from October 8 to October 15 2010. Classes will resume on October 18.

b. Approval of the fall 2009 through fall 2011 calendars and approval of spring 2012 calendar through summer 2012.

**MOTION:** Both calendars accepted/approved. (V. Sheets/C. Lunce 9-0-0)

VI. Extension of Tenure Process (tabled at last EC meeting)

Reworded by V. Sheets and A. Anderson. FAC asked to look at possibility of expanding criteria. Concern involved the extension of the tenure clock for extraordinary circumstances (e.g. birth of a child, etc.). In extraordinary circumstances, a department chair can make a determination as long as appropriate functioning of the department is assured. Appropriate wording will be incorporated into the University Handbook. S. Lamb expressed appreciation to A. Anderson/V. Sheets for their work on this issue.

**MOTION APPROVED:** (J. Fine/C. Lunce 9-0-0).

- VII. Arts & Sciences – Dean Search Committee
  - a. S. Lamb will forward the names of nominees to the provost by Friday.
  - b. Faculty members are also needed on the Diversity Council.
  
- VIII. Voting Rights for students serving on Faculty Committees. EC statement discussed – information item only.
  - a. Excellent framework – Dean Sauer requested that we revisit this issue.
  - b. Both EC and full Senate had agreed at prior meetings. Lamb read his proposed response to the Dean of Arts and Sciences. This issue has gone its course.
  
- IX. Reports of Standing Committees (Liaisons)
  - a. AAC - (B. Evans) went over charges and assigned them.
  - b. AEC - (C. Lunce) not able to attend. Gave report on elections.
  - c. CAAC - (A. Anderson) – discussed charges and definition of a school.
  - d. FAC - (V. Sheets) – met last week – elected officers.
  - e. FEBC-- (R. Guell) – Met on Thursday – elected officers. Discussed retiree concerns with prescription benefits. Suggested forwarding concerns to Health Benefit Committee  
(about the number of medications not on pre-approved list). The issues should go to HR first (C. Barton) or contact insurance company.
  - f. GC - discussed charges standing committee – will meet again on October 6.
  - g. URC - elections. L. Cutter, chair.
  - h. SAC (C. Hoffman) – working on charges – will report back in two weeks.
  
- X. Changes related to Standing Committees will be reported at next EC meeting. Better reporting measures are expected this semester.

**MOVED INTO EXECUTIVE SESSION** at 4:30 p.m. (R. Guell/C. Hoffman).

Came out of executive session and adjourned at 5:13 p.m.