

Graduate Council
Annual Report for 2008-2009

Submitted by Michele Boyer, Chairperson

The Graduate Council met 18 times this academic year.
Final Attendance Record:

Members	Attended	Absent	Comments
Michele Boyer, Chair	17	1	
Liz O’Laughlin, Vice Chair	17	1	
Brendan Corcoran, Secretary	16	2	
Will Barratt	15	3	
Stan Buchanan	5	13	
Betsy Frank	5	3	Served in Fall – Spring sabbatical
Eric Hampton	17	1	
Mahfuzul Haque	17	1	
Bassou El-Mansour	16	2	
Shannon Barton	8	2	Fall leave – Served in Spring

The work of the Graduate Council (GC) is facilitated by the Assistantship/Fellowship Committee (AFC), the Graduate Faculty Status Committee (GFC), the Graduate Student Appeals Committee (GSAC), the Program Development Committee (PDC), and several ad hoc committees. This year, 28 graduate faculty members served on Council committees and assisted with the work of the Council.

Charges from Faculty Senate:

The Council received 8 charges from Faculty Senate this year. Some were addressed by the standing committees of the Council, others were addressed by Council itself or by Council members in collaboration with standing committee members.

1. Work with CAAC to review and enhance curriculum management processes. Consider the possibility of additional fast-tracking of program-changes approved within colleges.

Ongoing. The Graduate Dean conferred with the Chairpersons of Graduate Council and Program Development Committee and began a fast track procedure like that practiced by CAAC. It enabled efficient review and movement of many minor-modified proposals

2. Evaluate functioning of the DARS system for Graduate Programs (Spring) (New charge).

Ongoing. The PDC members conferred with many graduate advisors and the agreement was that the Graduate DARS is still incomplete, and often inaccurate, particularly in the information it reports about program requirements and placement of courses taken.

PDC recommends that either the Graduate DARS should continue to be improved (soon!), or abandoned, as most advisors are still accessing information they want from Banner, even though it does not provide the type of delivery of information promised by DARS (when it works)

3. Review effectiveness of Graduate Assistantship/Scholarship policy and make recommendations for changes, as appropriate (On-going charge).

Ongoing. The Graduate Assistantship/Fellowship Policy is reviewed annually by Graduate Council and adjustments recommended in collaboration with the Dean.

Relative to the SOGS research grants: revised the SOGS grant solicitation. The committee worked to make the process entirely electronic. All proposals are submitted electronically, according to defined deadlines for submission, as well as, providing templates for grant format. This reduces confusion of loss of paperwork, tracking, and efficiency of the review process. Additionally, this aids in graduate student training as the SOGS grant process is more in line with external funding sources that graduate students may encounter during their careers. The revised grant solicitation was online mid-November and updated again in late February.

The committee reviewed and recommended funding 18 of 23 grant submissions for \$7715 during the fall funding cycle. During the spring/summer cycle the committee reviewed and recommended 32/54 grant submissions for approximately \$14,200. The chair of the committee met with several students who were not funded and suggested ways to improve their grant writing skills. The chair also helped them schedule meetings with the Office of Sponsored Programs for additional help in grant writing and identifying potential sources of external funding. There were more proposals across a wider range of graduate programs for the spring cycle when compared to the fall cycle.

4. Review policy of providing graduate scholarships to distance students and make recommendations (New charge).

Complete. The AFC did NOT suggest a change to the current policy and feels that the current policy is sufficient to address the issue of scholarship/fee waiver for distance students. Rationale: The document for Graduate Assistantship and Scholarship/Fee waiver award guidelines does not differentiate between resident and distance graduate students. Therefore Section 9: Scholarship/Fee Waiver Awards clearly states that **any** (i.e. resident or distance meeting requirements in Section 1) graduate student that does not already receive a scholarship is eligible through a competitive process for a tuition waiver. Therefore it is the opinion of the Assistantship and Scholarship Committee that there is no additional policy statement needed for distance students. Departments/Programs should follow the protocol outlined in Section 9.

5. *Work with CAAC and the Office of the President and Provost to provide recommendations to the development of an academic master-planning process (New charge).*

Ongoing. Graduate Council and the Dean initiated conversations with the STRATUS Strategic Planning consultants regarding the place of graduate education in the current Strategic Planning process and at ISU in general. These conversations led to the development of two draft documents to assist with the ultimate goal of developing an academic plan for graduate education: (1) *Assurance of Student Learning* identifies five shared learning goals and outcomes for all graduate students at ISU that map onto ISU's mission and values statements. The objective of this initiative is to allow programs and the university community to discuss overall quality of the graduate learning experience and to identify strategies for program improvement. (2) *Enhancing Graduate Education at ISU* is a strategic planning effort that includes a general time line and set of activities designed to provide an initial framework for benchmarking and assessment activities geared toward expanding the array of graduate programs at ISU and increasing graduate enrollment. Work on these projects is expected to come to fruition early in the fall.

6. *Make recommendations regarding the domains of responsibility held by GC. For instance, are the duties broad enough and with sufficient depth so as to warrant another standing committee? (NOTE: A SIMILAR CHARGE IS BEING DEVELOPED FOR EVERY STANDING COMMITTEE).*

Complete. Graduate Council does not see the need for an additional standing committee to address its domains of responsibility. Further, Graduate Council's current structure, using four standing committees to address identified areas of responsibility is sufficient to conduct the work of the Council.

7. *Provide advice and consent on curricular proposals as articulated in the CAPS manual.*

Ongoing. The PDC reviewed and acted upon 32 program revisions and nearly 100 course revisions/approvals/bankings/reactivations.

8. *Recommend one nominee for service on the Theodore Dreiser Research/Creativity Award committee (On-going charge).*

Dr. Bassou El-Mansour served for Graduate Council.

Graduate Council Standing Committee activities:

The following charges were given to the Standing Committees by Graduate Council. See Appendix A for the complete text of the Graduate Council Standing Committee Annual Reports.

Program Development Committee

1. Work with CAAC to review and enhance curriculum management processes. Consider the possibility of additional fast-tracking of program changes approved within colleges (fall) (Faculty Senate charge).

Fast-Tracking policies were developed and initiated in consultation with the CGPS Dean, Graduate Council, and Academic Affairs. The practices appeared to be effective in moving minor curriculum changes through the approval process thereby allowing the subcommittee sufficient time to attend to major program revisions and new course/program proposals. See also Faculty Senate charge #1 above.

2. Develop familiarity with (fall) and evaluate the functioning of the DARS system for Graduate Programs (spring) (Faculty Senate charge).

See response to Faculty Senate Charge #2 above.

3. Provide recommendations to the development of an academic master-planning process (fall) (Faculty Senate charge).

The PDC was unable to address this charge but Graduate Council members, the GC Executive Committee, an ad hoc committee, and the Dean developed two draft documents addressing this need. Work with continue in fall 2009. See response to Faculty Senate Charge #5 above.

4. Provide advice and consent on curricular proposals as articulated in the CAPS manual (ongoing).

See response to Faculty Senate Charge #7 above

Assistantship/Fellowship Committee

1. Review effectiveness of the Graduate Assistantship/Scholarship policy and make recommendations for changes, as appropriate (ongoing).

See response to Faculty Senate Charge #3 above.

2. Review policy of providing graduate scholarships to distance students and make recommendations (fall) (Faculty Senate charge).

Policy was reviewed and no changes were recommended.

3. Review current limits on fee waiver amounts (currently 18) awarded during an academic year and make recommendations (Graduate Council charge).

The AFC did not suggest a change to the current policy. The current policy allows for exceptions with the approval of the Dean. Rationale: The current documentation provides students a 9-9-6 (24 credit hours/calendar year). Students only need 9-9-3 to be considered full time and receive GA stipends. Therefore there are 3 credit hours that can be moved to the

academic year. Furthermore, the guidelines indicate the Departments/Programs can work with the SOGS Dean for exceptions to these guidelines.

Graduate Student Appeals Committee

1. Conduct reviews and make recommendations on graduate student appeals (ongoing).

The GSAC reviewed 8 petitions, approved 5, denied 1, tabled for additional information 1, and provided specific guidance for completion on another.

2. Monitor appeals and make recommendations, as appropriate, for revisions in academic curricula or graduate policies (Graduate Council charge).

Appeals were monitored. No recommendations were identified.

3. Consider and make recommendations regarding the respective decision-making roles of programs, departments, the Graduate Council Appeals Committee, and the Graduate Dean's office in the appeals process (fall) (Graduate Council charge).

The GSAC began developing a fast track process for reviewing routine petitions such as the following: a request for a time extension request with appropriate course validations, a request for using out-of-date courses with appropriate validation plans and less than 50% of program, and a request to transfer unclassified courses to classified courses. Several aspects of this process were initiated and are being monitored.

Graduate Faculty Status Committee

1. Evaluate and make recommendations on Special Purpose Faculty applications (ongoing).

Special Purpose Faculty applications were reviewed.

2. Monitor and evaluate the effectiveness of the 2007 Graduate Faculty Status policy and advise Graduate Council (Graduate Council charge).

Given the new graduate faculty policy and the specific signatory authorities associated with the approval process, the graduate faculty committee agrees to adopt a fast-track approach whereby candidates for graduate faculty with approval of the department and college will be granted the requested status by the School of Graduate Studies. In unique situations, the committee, or Dean, may request a full committee review if evidence supporting membership is unclear or a conflict exists between the department and/or college. Additionally, the graduate faculty committee reserves the right to request a return to the full review process by simple majority vote and/or at such time as a new policy warrants. Finally, the School of Graduate Studies agrees to provide the committee and Graduate Council a complete list of the Graduate Faculty in May of each year.

3. Collaborate with the School of Graduate Studies to develop a thesis/dissertation chair training workshop for graduate faculty members seeking the endorsement to chair theses/dissertations (fall). The purpose of the workshop is to familiarize chair candidates with the thesis/dissertation process at ISU (per 2007 Graduate Faculty Guidelines) (Graduate Council charge).

The first Thesis/Dissertation Chair Training was developed in collaboration with members of the Dean's office, and facilitated by Dean's office and Graduate Council members. An online resource was also developed in collaboration with the Dean's office to make all documents associated with the thesis and dissertation process available to faculty members wishing to chair theses/dissertations. The online training module was designed to meet the "workshop" requirement for chairing thesis and dissertation committees as detailed in the Graduate Faculty Guidelines.

4. Conduct reviews of the endorsement to chair theses/dissertations, if requested, as stipulated in the 2007 Graduate Faculty Guidelines (Graduate Council charge).

No review requests were reported.

5. Hear appeals regarding Graduate Faculty Status, per the 2007 Graduate Faculty Guidelines (Graduate Council charge).

No appeals were reported.

Additional Graduate Council Activities:

A listing of official actions (motions and votes) abstracted from Council minutes can be found in Appendix B. Selected additional activities are summarized below:

- Met with President Bradley regarding the importance and value of graduate education at ISU.
- Engaged discussions with the Registrar on minus grading, and In Process (IP) grade designation, incomplete grading challenges on master's programs (when students move from thesis to non-thesis options), Graduate Assistant Residency, including thesis/dissertation titles on student transcripts, benefits and pitfalls of mid-term grading for graduate students,
- Participated in the activities of the Electronic Theses and Dissertation (EDT) Taskforce activities and consulted with project consultants who came to campus.
- Members participated in the successful search for an Assistant Dean for the School of Graduate Studies.
- Provided consultation to the Dean on curricular and procedural matters as requested.
- Nominated faculty members, as requested, to serve on the University Athletic Committee.
- Reviewed and made recommendations to the Dean on the Graduate Catalog copy.
- Developed a statement on "Valuing Graduate Programs, Their Students, and Their Impact on Indiana State University" that was presented to the Strategic Planning

consultation team in support of thoughtful and intentional integration of graduate program features in the ISU strategic planning process. See Appendix C.

- A Graduate Outcomes/Goals Task Force developed and approved (4/21/09) five shared goals for all graduate programs as a step toward developing an academic plan for graduate education at ISU. The goals are: Students achieve mastery of the knowledge required in their discipline or profession; Students achieve mastery of the skills (including using appropriate tools) required in their discipline or profession; Students demonstrate professional communication proficiencies; Students engage in and meaningfully contribute to diverse and complex communities and professional environments; and, Students recognize and act on professional and ethical challenges that arise in their field or discipline. Work continues on ways to implement these goals through an Assurance of Student Learning process and plan.
- Graduate Council chair participated in initial meetings with CAAC members to outline a plan to substantially revise the CAPS process, procedures, and manual.
- Carriers for the SOGS Banner were identified for the December and May Commencement ceremonies.

APPENDIX A:

Graduate Council Standing Committee Reports 2008-2009 Assistantship Fellowship Committee Annual Report 2008-2009

Committee Members:

Rusty Gonser (Biology), Chair

Christopher Fischer (History), Secretary

Peggy Byrer (Communication Disorders and Counseling, School, and Educational Psychology)

Scott Buchanan (Music)

James Smallwood (Technology Management-leave second semester)

1. Review effectiveness of the Graduate Assistantship/Scholarship policy and make recommendations for changes, as appropriate (ongoing).

The committee revised the SOGS grant solicitation. The committee worked to make the process entirely electronic. All proposals are submitted electronically, according to defined deadlines for submission, as well as, providing templates for grant format. This reduces confusion of loss of paperwork, tracking, and efficiency of the review process. Additionally, this aids in graduate student training as the SOGS grant process is more in line with external funding sources that graduate students may encounter during their careers. The revised grant solicitation was online mid-November and updated again in late February.

The committee reviewed and recommended funding 18 of 23 grant submissions for \$7715 during the fall funding cycle. During the spring/summer cycle the committee reviewed and recommended 32/54 grant submissions for approximately \$14,200. The chair of the committee met with several students who were not funded and suggested ways to improve their grant writing skills. The chair also helped them schedule meetings with the Office of Sponsored Programs for additional help in grant writing and identifying potential sources of external funding. There were more proposals across a wider range of graduate programs for the spring cycle when compared to the fall cycle.

2. Review policy of providing graduate scholarships to distance students and make recommendations (fall) (Faculty Senate charge).

Subcommittee Statement:

For charge #2 the subcommittee is NOT suggesting a change to the current policy and feels that the current policy is sufficient to address the issue of scholarship/fee waiver for distance students.

Rationale:

The document for Graduate Assistantship and Scholarship/Fee waiver award guidelines does not differentiate between resident and distance graduate students. Therefore Section 9: Scholarship/Fee Waiver Awards clearly states that **any** (i.e. resident or distance meeting requirements in Section 1) graduate student that does not already receive a scholarship is eligible through a competitive process for a tuition waiver. Therefore it is the opinion of the Assistantship and Scholarship Committee that there is no additional policy statement needed for distance students. Departments/Programs should follow the protocol outlined in Section 9.

3. Review current limits on fee waiver amounts (currently 18) awarded during an academic year and make recommendations (Graduate Council charge).

Subcommittee Statement:

As for charge #3 the subcommittee, at this time, is not suggesting a change to the current policy. The current policy allows for exceptions with the approval of the Dean.

Rationale:

The current documentation provides students a 9-9-6 (24 credit hours/calendar year). Students only need 9-9-3 to be considered full time and receive GA stipends. Therefore there are 3 credit hours that can be moved to the academic year. Furthermore, the guidelines indicate the Departments/Programs can work with the SOGS Dean for exceptions to these guidelines.

GRADUATE STUDENT APPEALS COMMITTEE

2008-09 REPORT

MEMBERSHIP: T. Sawyer (Chair)[3 of 3], B. Frank (Vice Chair) [3 of 3], K. Bodey (Secretary) [3 of 3], S. Gruenert [2 of 3], and A. Morales [3 of 3]. The number of meeting attended is in [].

MEETINGS: The Graduate Student Appeals Committee (GSAC) met three times during the year on the following dates – 10/02/2008, 12/12/2008, 02/26/2009. This committee will most likely have one more meeting this semester and one or two during the summer as well as early fall before reorganization happens.

ACTIONS TAKEN: The GSAC reviewed 8 petitions, approved 5, denied 1, tabled for additional information 1, and provided specific guidance for completion on another.

The GSAC also began the process of developing a fast track process for reviewing petitions. Those petitions that are standard requests (e.g., a request for a time extension request with appropriate course validations, a request for using out-of-date courses with appropriate validation plans and less than 50% of program, and a request to transfer unclassified courses to classified courses.

Respectfully Submitted,

Thomas H. Sawyer, Ed.D., Chairperson

Graduate Faculty Committee Report

May 18, 2009

The Graduate Faculty Committee in the academic year of 2008-2009 members: Ray Chen (Chair), Bassou El Mansour (Vice-Chair), Isaac Land (Secretary), Vicki Hammen, Mandy Reid and Jay Gatrell (Dean, CAS)

Graduate Faculty Committee met in Fall semester of 2008. The meeting discussed the old system applies to pre-2007 hires. Also discussed workshop on dissertation advising is a faculty governance responsibility.

Graduate Faculty Committee also met in the Spring semester of 2009.

Motion for Graduate Faculty Committee:

Given the new graduate faculty policy and the specific signatory authorities associated with the approval process, the graduate faculty committee agrees to adopt a fast-track approach whereby candidates for graduate faculty with approval of the department and college will be granted the requested status by the School of Graduate Studies. In unique situations, the committee, or Dean, may request a full committee review if evidence supporting membership is unclear or a conflict exists between the department and/or college. Additionally, the graduate faculty committee reserves the right to request a return to the full review process by simple majority vote and/or at such time as a new policy warrants. Finally, the School of Graduate Studies agrees to provide the committee and Graduate Council a complete list of the Graduate Faculty in May of each year.

Approved 3-0-0, February 11, 2009

The committee discussed on concerning the future of the Committee procedure.

During the discussion, the committee has no wish to contravene department's wishes. Special circumstances of music and art departments; some other departments teaching lessons or practicums; These SPF requests are approved by the relevant department and college.

Passed 3:0:0.

Respectfully submitted
Ray Chen

PROGRAM DEVELOPMENT COMMITTEE REPORT 2008-2009

The Program Development Committee met close to once a month (sometimes more, sometimes less) to consider graduate course and program proposals. In the case of fast trackable proposals, it was informed of the actions and given the option to request review. (Specifics of the actions by PDC and Dean, and most of those by the Graduate Council, are appended to this report, as copied from the Academic Affairs curriculum status charts.)

Membership

SAMy Anderson–Chair
Terry McDaniel–Vice Chair
Fang - Qi Lai
Lucy White–Secretary (*par excellence*)
Jennifer Latimer

This was an excellent committee, positively responsive when emergency meetings needed to be called.

Charges

1. **DONE AND ONGOING** Work with CAAC to review and enhance curriculum management processes. Consider the possibility of additional fast-tracking of program changes approved within colleges (fall) (Faculty Senate charge).

The Graduate Dean conferred with the Chairpersons of Graduate Council and Program Development Committee and began a fast track procedure like that practiced by CAAC. It enabled efficient review and movement of many minor-modified proposals.

2. **NEEDS TO BE ONGOING** Develop familiarity with (fall) and evaluate the functioning of the DARS system for Graduate Programs (spring) (Faculty Senate charge).

The PDC members conferred with many graduate advisors and the agreement was that the Graduate DARS is still incomplete, and often inaccurate, particularly in the information it reports about program requirements and placement of courses taken.

PDC recommends that either the Graduate DARS should continue to be improved (soon!), or abandoned, as most advisors are still accessing information they want from Banner, even though it does not provide the type of delivery of information promised by DARS (when it works)

3. **DIDN'T GET DONE-RECOMMEND RENEW THE CHARGE FOR NEXT YEAR**

Provide recommendations to the development of an academic master-planning process (fall) (Faculty Senate charge).

4. **DONE** Provide advice and consent on curricular proposals as articulated in the CAPS manual (ongoing).

Physical Education—all accepted 5-0-0 (pending review of syllabi for new courses)

1. adoption of new course PE 675
2. adoption of new course PE 647
3. revision of 3 programs: Adult Fitness, Exercise Science and Coaching reduced to 2 programs: Exercise Science and Coaching
4. eliminate Adult Fitness program (see #3 above)
5. adoption of new course PE 616
6. change title/description of PE 680 from "Advanced Physiology of Exercise" to "Cardiorespiratory Physiology"
7. change title/description of PE 681 from "Seminar in Exercise Physiology" to "Neuromuscular Physiology"
8. change title/description of PE 688 from "Graded Exercise Testing and Exercise Prescription" to "Exercise Testing in Exercise Science"

Geology—all accepted 4-0-0

1. adoption of Geology 682
2. adoption of Geology 683

ELAF-all accepted 3-0-1

revisions in School Administration Ed.S.

1. require EPSY 621 to serve as a course requirement while removing EPSY 521 and EPSY 522 as course electives.
2. require ELAF 710 while removing EPSY 625 as a course elective

Communication—all accepted 4-0-0

1. suspension of Radio-TV-Film
2. suspension of Communication Studies
3. suspension of Teacher Licensure.
4. adoption of a new program titled "Communication"

Mental Health—all accepted 4-0-0

Request from Department of Communication Disorders and Counseling, School and Educational Psychology for a title change and change in degree requirements to fulfill accreditation expectations.

1. change title from Mental Health Counseling to Clinical Mental Health Counseling

2. change degree requirements so that students complete a written and oral national exam

Geology—all accepted 3-0-0

1. name change to MS in Earth and Quaternary Science
2. adoption of new course GEOL 607
3. adoption of new course GEOL 690
4. adoption of new course GEOL 571

Criminology—all accepted 3-0-0

1. adoption of new course CRIM 540
2. adoption of new course CRIM 608
3. adoption of new course CRIM 609
4. adoption of new course CRIM 621
5. adoption of new course CRIM 630
6. adoption of new course CRIM 635
7. change of title/description of existing course CRIM 603 from "Correctional Group Therapy" to "Seminar: Treatment Practices and Techniques in Corrections"

School Counseling –accepted

1. eliminate course COUN 595Q

Music—all accepted

program/course changes necessitated by program prioritization

1. adoption of Master of Music - All One Proposal
2. elimination of Masters of Music History and Literature
3. elimination of Masters of Music Theory Concentration
4. elimination of Masters of Music Composition Concentration

5. **DONE** Provide written annual report of committee activities to the Graduate Council chair (mcboyer@indstate.edu) by April 1, 2009. This information is necessary to compile the annual Graduate Council report for Faculty Senate.

APPENDIX B:

Graduate Council Actions 2008-2009

Motions and Votes

Fall 2008

Meeting #1 (09.12.08)

- Election of Officers (only)

Meeting #2 (09.19.08)

- Motion to accept GC Subcommittee Appointments **Vote: (7-0-1)**
- Motion to accept "fast-tracked" course revisions **Vote: (7-0-1).**
- Motion to fast track graduate curriculum **Vote: (7-0-1).**
- Motion to eliminate Graduate Assistant job descriptions **Vote: (7-0-1).**
- Motion to eliminate the posting of Graduate Assistant positions **Vote: (7-0-1).**
- Motion to revise language governing Graduate Assistant non-ISU employment and less than full-time employment **Vote: (7-0-1).**
- Motion to clarify maximum years of support or “term limits” for graduate education **Vote: (7-0-1).**

Meeting #3 (09.26.08)

- Motion to accept subcommittee charges **Vote: (7-0-1).**
- Motion to approve Thesis/Dissertation Handbook Revisions **Vote: (7-0-1).**
- Motion to accept and submit approved curriculum items directly to the Office of Academic Affairs as “approved as published” **Vote: (7-0-1).**

Meeting #4 (10.17.08)

- Motion to not increase the number of GC standing committees **Vote: 8-0-0.**
- Motion to accept overhaul of the Masters in Music program **Vote: 8-0-0.**

Meeting #5 (10.24.08)

- Motion to accept approval of GC statement on plagiarism **Vote: 6-0-1.**
- Motion to ask the Registrar to include titles of theses and dissertations on graduate student transcripts **Vote: 6-0-1.**

Meeting #6 (10.31.08)

- No motions.

Meeting #7 (11.14.08)

- Motion to accept revision of Electronic Thesis/Dissertation Task Force Report - EDT Policy **Vote: 6-0-1.**
- Motion to accept a “Resolution Reaffirming the Roles of Thesis and Dissertation Signatory Authorities” **Vote: 6-0-1.**

- Motion to allow a department desiring to submit a proposal with no modifications other than the name change to a “Concentration” to submit only the F2 and F3 forms with included DARS and Registrar reports **Vote: 6-0-1.**

Meeting #8 (12.4.08)

- Motion to accept Revised Mission Statement for School of Graduate Studies **Vote: 7-0-1.**

Spring 2009

Meeting #9 (01.20.08)

- Motion to approve policy change allowing Admission to SoGS as an ISU Senior **Vote: 4-0-2.**

Meeting #10 (02.03.08)

- Motion to accept name change the program in Mental Health Counseling for accreditation purposes **Vote: 5-0-2**
- Motion to accept changes to Communication program (banking older concentrations [Comm Studies, Comm Ed and RTV programs] and reconfiguring the program by creating two new courses and strengthening their core courses) **Vote: 6-0-1.**

Meeting #11 (02.17.08)

- Motion to accept revisions to Graduate Catalog "Front Matter” regarding qualifying (preliminary) exams **Vote: 6-0-0.**
- Motion to accept language change to catalog copy regarding the replacement of the phrase “four year bachelor degree program” with “baccalaureate degree granted by a recognized institution” **Vote: 6-0-0.**

Meeting #12 (02.24.08)

- No motions.

Meeting #13 (03.03.08)

- No motions.

Meeting #14 (03.24.08)

- Motion to update catalog copy on the announcement of dissertation defenses **Vote: 7-0-1.**
- Motion to approve curricular changes to Geology sent from Program Development Committee **Vote: 6-0-1.**
- Motion to approve curricular changes to Criminology sent from Program Development Committee **Vote: 7-0-1.**
- Motion to approve curricular changes to Technology sent from Program Development Committee **Vote: 7-0-1.**
- Motion to approve curricular changes to Education sent from Program Development Committee **Vote: 7-0-1.**

Meeting #15 (04.07.08)

- No motions.

Meeting #16 (04.14.08)

- Motion to change the name of the SOGS to the College of Graduate and Professional Studies **Vote: 5-0-1.**

Meeting #17 (04.21.08)

- Motion to accept the amended Assurance of Graduate Student Learning Outcomes. **Vote: 7-0-1.**

Meeting #18 (05.05.08)

- Motion to change Graduate Catalog copy regarding Petition Procedures and Graduate Student Appeals Committee **Vote: 6-0-1.**

APPENDIX C:

VALUING GRADUATE PROGRAMS, THEIR STUDENTS, AND THEIR IMPACT ON INDIANA STATE UNIVERSITY

As the University Strategic Planning process moves ahead, the ISU Graduate Council would like to contribute the following:

We believe the added value of master's and doctoral students should be acknowledged and clearly integrated into any strategic plan for the university.

- Graduate programming fulfills the ISU mission of providing graduate education as well as community service (e.g., graduate students in one department's applied professional practice programs have provided more than 91,000 hours of service to the community in 2008-2009).
- Graduate student enrollment accounts for 20% percent of ISU total enrollment
- Graduate distance education classes provide favorable but demanding faculty/student ratios
- Graduate programs provide a source for growth: There is need and demand in Indiana for select master's and doctoral programs.
- Graduate students play an important role in university staffing and research efforts
- Graduate students and faculty provide extensive service to the community through service, experiential learning, and internship courses
- Alumni of master's and doctoral degree programs hold important positions in the state and nation
- Several graduate programs have been awarded the status of ISU Program of Distinction recognizing national contributions
- Graduate programs enhance undergraduate programs with fresh ideas, increase the visibility of future careers and advanced disciplinary study, and oftentimes serve as an indirect undergraduate recruiting technique
- Vibrant graduate programs attract good faculty
- Vibrant graduate programs provide a culture conducive to faculty grant-writing

Therefore, we suggest thoughtful and intentional integration of graduate program features and futures in the strategic planning process, which will support specific opportunities to grow and develop graduate programs to assist ISU in meeting its enrollment and economic goals.