

Meeting Date: December 4, 2008

Meeting Venue: Room 286, Holmstedt Hall

Meeting Time: 2:09 – 2:55 PM

Members Present: S. Arvin (Secretary), A. Chandrasekaran, R. Fitch, C. Klarner (Chair), M. Miller, T. Nesser, N. Nichols-Pethick, D. Polizzi

Absent: L. Cutter

Executive Liaison: J. Fine (absent)

Ex-Officio: D. Underwood (absent)

The URC minutes of October 9, 2008 were approved with corrections. (MM/RF 8-0-0)

Klarner reported that a professor needed \$2000 in funding for pictures for a book accepted for publication. The URC Guidelines state that a maximum of \$1500 may be awarded for subvention. There was discussion concerning other possible funding sources for this purpose. URC raised some questions to be asked of the Office of Sponsored Programs. Klarner moved to award \$1500 for subvention to Professor Keith Byerson if it was within the power of the University Research Committee to do so. Chandrasekaran seconded the motion. (CK/AC 8-0-0)

URC members discussed whether the use of the Blackboard discussion board was successful as a means to discuss URC charges. Some members commented that they were not used to a blog format and they sometimes found the format confusing. Other members liked using it. Klarner suggested that it created a record of discussion points that would be useful when drafting the response report for the Senate.

URC members discussed Senate Charge #5 "*Make recommendations regarding the domain of responsibility held by URC.*" Miller reported that the Faculty Senate is examining faculty workload. Similarities and differences between university committees were discussed. Effects of changes in committee responsibilities may affect budgets and workload. Klarner invited additional comments to be made to the Blackboard discussion board. As Chair, Klarner will draft a response to Senate Charge #5. URC members will discuss and approve the final version. Miller stated that the final document will likely be shared with the Executive Committee of the Faculty Senate. URC members wondered whether the final document will be posted online.

Klarner asked members to send him their Spring schedule toward the end of Winter Break.

Meeting adjourned at 2:55 PM